

Town of Northborough
Wind Turbine Committee (WTC)



August 18, 2010
Wind Turbine Committee Meeting
Selectmen's' Room – Town Hall
34 Main Street
Northborough, MA 01532

Reference:NWC10:17MM

Meeting Minutes

Attendees

<u>Members</u>	<u>Alternates</u>	<u>Advisors</u>
E. Cahill	J. Cragin	D. Burton
R. Giles (Co Chair)	M. Harling	P. Johnson
R. Jones		D. Mailly
		B. O'Toole
		D. Sweeney

Town of Northborough Officials

Guests

L. Steere – Northboro News

7:00 PM Northborough Wind Turbine Committee (WTC) called to order

1. The meeting began with a welcome by the co-chairman, introductions around the table, and acceptance of the August 4 meeting minutes.
2. The meeting discussions were focused on the Applefest WTC sign, preparations, literature required, logistics of tables, tent, pin-wheels. Ed Cahill offered to provide water for the WTC members. An attendance sheet was passed around the group by M. Harling, who will confirm sufficient personnel are available at the display booth. Information to be distributed by the group: WTC tri-fold brochure, FAQs, Cape Wind/Northborough comparison, updated interconnection sketch, Met Tower ceremony program. Hats will be available for WTC committee members \$15 each.
3. The met tower is functioning normally. Matt Vanderbrook provided a quick review of the data logger operation after the met Tower festivities.
4. The Wind Turbine technical information binder will continue to be routed through the group. R. Giles will investigate the binder location. R. Kane was the last recipient.
5. The "Friends of Renewable Energy" - Bill O'Toole, Raj Melville reported work is progressing with requests for legal assistance to draft the necessary submittal documents underway.
6. Questions regarding the National Grid interconnection studies will be help pending discussions at the inter-utility (N-Star sponsored) presentation on October 12th.
7. The committee discussed and approved a motion for two Met Tower reports from SED one at six months and the second at the conclusion of the Feasibility Study.

Monthly Look Ahead (Sep thru Dec 2010) – Critical Action Items

1. Continue project financial analysis
Responsibility – Working Group #2
2. Investigate Wind Turbine Failure Statistics
Responsibility – Working Group #3
3. Consider development of a public out reach plan
Prepare correspondence to keep Senators and other politicians informed of WTC progress
Responsibility – Working Group #4
4. Investigate Federal, State and Town permit and licensing requirements
 - a. Town Planning Board briefing scheduled for Oct 5
 - b. Determine how to provide presentations to other interested groups in the fall
 - c. Pursue funding and submittal of Interconnection Application to National Grid
Temporarily on hold
 - d. Develop a 10 minute and a 30 minute Power Point presentation on the WTC activities
Responsibility – Working Group #5

The meeting adjourned at approximately 8:15PM.

The next meeting is scheduled for September 15, 2010 at 7:00PM in the Northborough Town Hall.

R. Jones
WTC Member

cc: Town Clerk,
Town Administrator,
Fran Bakstran (BOS) - Liaison Board of Selectmen

WIND TURBINE COMMITTEE:

Fred Litchfield (Town Engineer)
Joe McNamara (Co-Chairman)
Bob Giles (Co-Chairman)
Edward Cahill
William Halter
Richard Jones (Planning & Logistics)
Richard Kane
Ron Parker

ADVISORY GROUP:

Phil Johnson (Chair person)
Len Belli
Richard H Burton
Ravi Chilakamari
Dave R. Mailly
Raj Melville
William O'Toole
Richard Sweeney

ALTERNATES:

Maggie Harling
John Cragin